

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
June 7, 2013

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, June 7, 2013 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Board Chair
Todd Trumbore, Vice Chairman
Geoffrey Wilson
Patrick Whelan
Ted Godlaski
Kenneth Hemphill

Occupations and Professions

Karen Lockett, Board Administrator

Members Absent

Tanya Fogle

Others in Attendance

Brian Judy- Board Counsel
Mac Bell - Board Investigator
Jane Oliver - Behavioral Health Services

Mr. Reams called the meeting to order at 10:00 a.m.

Minutes

Mr. Whelan made a motion to accept the May 3, 2013 amended minutes. Mr. Trumbore seconded the motion. Motion carried.

Financial Statement

The Board reviewed and discussed the Financial report. Mr. Godlaski made a motion to accept the financial statement as submitted. Mr. Hemphill seconded the motion. Motion carried.

O&P Update

Karen Lockett, Board Administrator provided a copy of the IC&RC Administrator's meeting minutes from the May 20, 2013 conference call regarding (1) Reciprocal fees moved from \$1.50 to \$2.00, (2) IC&RC meeting registration raised from \$125.00 to \$150.00 (3) IC&RC body voted to have a full audit at least once every 3 years instead of annually which results in cost savings, (4) Study guides made by readytotest.com/DLCAS have been approved for ADC and AADC exams. Mr. Reams stated that the board would like to sit in on the conference calls periodically. Mr. Trumbore made a motion for board members to participate on the IC&RC Administrators conference calls. Mr. Whelan seconded the motion. Motion carried.

The next IC&RC fall meeting will be held in Charlotte, NC on October 8-10, 2013 at the Charlotte Plaza Uptown Hotel - All meeting notices/agendas will go out early to mid-July. No actions taken

The Board reviewed the IC&RC invoice for the March exams. No actions taken.

The Board reviewed the O&P June report. Ms. Bourne informed the board that she will be resigning from Occupations and Profession to attend Law school at the University of Kentucky this fall. The Cabinet is working with the Administration to name a new Executive Director. Ms. Bourne stated that it is anticipated that this position to be filled by July. Ms. Bourne stated that her time at Occupations and Professions has been pleasant and provided a stimulating challenge.

Justin Turner will join O&P on June 17, 2013 to handle the website and other IT related matters. Mr. Turner previously worked at the Commonwealth Office of Technology (COT).

Old Business

The Board discussed the Administrative regulations, **201 KAR 35:040 Continuing Education requirements, 201 KAR 35:050 Curriculum of Study** for consideration for the board to accept the changes of the 12 core functions, **201 KAR 35:070 Supervision and Work experience**. Mr. Trumbore made a motion to change 201 KAR 35:050 back to the 12 core functions. Mr. Hemphill seconded the motion. Motion carried.

New Business

The Board received a thank you letter from Representative Dennis Horlander, Kentucky General Assembly 40th Legislative District. Mr. Horlander gave his gratitude to the hospitality during his recent visit to the Board of Certification of Alcohol and Drug Counselors meeting on May 3, 2013. Mr. Horlander stated that the meeting was informative and that he enjoyed the opportunity to meet the board members. Mr. Horlander informed the board that if he could be of assistance to them in the future to please contact him.

The Board discussed renewing the contract for (1) one year for the boards Investigator, Mac Bell. Mr. Whelan made a motion to renew the contract for (1) one year for the boards Investigator, Mac Bell. Mr. Trumbore seconded the motion. Motion carried.

The Board received an e-mail from Ms. Jeanelle S. Sears regarding CADC Supervision. The board recommended for Ms. Sears to meet the requirements of 201 KAR 35:070.

Complaint Committee/Board Counsel Report

Complaint #1004 - Final Order

Complaint #1206 - Dismissed - Final Order

Complaint #1302 - Dismissed - Recommended Order

Complaint #1303 - Ongoing

Mr. Brian Judy, Board Counsel discussed the Final Order for **Complaint #1004**. Mr. Reams signed the Final Order for **Complaint #1004**. Complaint is still ongoing.

The Complaint Committee recommended sending the Final order to **Complaint #1206**. Mr. Godlaski made a motion to send the final order to Complaint #1206. Mr. Whelan seconded the motion. Motion carried.

The Complaint Committee recommended to notify **Complaint #1302** Dismissal Recommended Order. Mr. Godlaski made a motion to send **Complaint #1302** a Dismissal Recommended Order. Mr. Whelan seconded the motion. Motion carried.

The Complaint Committee recommended Mr. Bell, Boards Investigator to investigate **Complaint #1303**. Mr. Godlaski made a motion for Mr. Bell, Boards Investigator to investigate **Complaint #1303**. Mr. Whelan seconded the motion. Motion carried.

Mr. Judy informed the board of the FARB conference for Board Attorneys. Mr. Judy asked if the board would support him to the Federation of Association of Regulatory Boards FARB conference that will be held on October 4-6, 2013. The 2013 FARB Attorney Certification Seminar (ACS) Friday focus will address the topics of board authority, reciprocal discipline, First Amendment rights, licensee history, good moral character, applications and renewals, citizenship, and expungements by introducing them in the formats of the popular Top Cases and New Legislation presentations and then exploring them further through panel discussions. Saturday and Sunday will feature updates on the Americans with Disabilities Act, the FTC case against the North Carolina State Board of Dental Examiners, consistency in sanctions, accreditation cases that affect students, the role of board counsel, and best practices regarding delegation of regulatory board authority to staff.

Application Review

Mr. Wilson made a motion to accept the Applications recommendation as specified below.

- Heather Spera - Approved

Mr. Trumbore seconded the motion. Motion carried.

Continuing Education

Mr. Hemphill made a motion to accept the Continuing Education Applications as specified below.

- Center for Addiction Studies and Research – Approved Sponsorship
- Kentucky Domestic Violence – Approved Renewal Sponsorship
- Mark R. Brengelman Attorney @Law PLLC – Navigating Ethics and Law for mental Health Professionals: Ethical practice; Risk Management and Professional Code of Ethics – Approved for 3.5 hours
- Administrative Office of the Courts-Drug Courts – Motivational interviewing skills training – Approved for 15.0 hours
- RiverValley Behavioral Health – Strength Building and Replenishing for Therapists – Approved for 2.0 hours.
- RiverValley Behavioral Health – Everything you have always wanted to know about problem gambling – Approved for 3.75 hours
- Transitions – Ethics – Approved for 3.0 hours
- NADCP – NADCP 19th Training Conference – Approved for 22.25 hours

Mr. Whelan seconded the motion. Motion carried.

Reciprocity Application Review

Mr. Whelan made a motion to accept the Reciprocity Applications as specified below.

- Tanya Alik – Approved
- Robert Houston – Approved

Mr. Godlaski seconded the motion. Motion carried.

Audit Renewal Review

Mr. Hemphill made a motion to accept the Audit Application as specified below.

- William Blackwell – Approved
- Katherine Ann Davis – Approved
- Barbara Delker – Approved
- Dreama Hedrick – Approved
- Melissa Herron – Approved
- John L. Hockman Jr. – Approved
- Cary Kaplin – Approved

Mr. Whelan seconded the motion. Motion carried.

Reinstatement Application Review

No Reinstatements

Travel

Mr. Whelan made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Godlaski seconded the motion. Motion carried.

Next Meeting

Complaint Committee – August 2, 2013 9:30 a.m.

Regular Board Meeting – August 2, 2013 @ 10:00 a.m.

Mr. Whelan made a motion to adjourn. Mr. Godlaski seconded the motion. Motion carried.

The meeting adjourned at 11:50 a.m.

Kentucky Board of Certification of Alcohol and Drug Counselors

Terry Reams, Board Chair

Minutes prepared by Karen Lockett, Board Administrator